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Virtual Membership Compliance Package

In order to position businesses which, as a condition of their licensing, are required to maintain a physical office in West Virginia, we've created the following package designed to meet specific compliance needs while providing vital services necessary for a functional office. Including:

Compliance Assistance to coordinate with city and state officials during compliance audits of your business by granting access to stored records, confirming your business location, providing a private office for the official and connecting them with you to timely resolve issues, permitting inspection of exits, stairwells, extinguishers and ADA spaces as appropriate, and paying any fee due at conclusion for later reimbursement

Commercial Mailing Address for receipt of business mail and company advertising

Physical Office Address registered with WV Secretary of State as your local office

Secure File Storage for your licenses and records intended for inspection by officials

Compliant Signage on lobby marquee and visible on workstation surface

Mail Support with email notifications and mail forwarding up to 20 items monthly

Reserved Hours for conference rooms and private offices up to 16 hours monthly

Copy Allowance while on-site for reservations up to 500 b&w pages monthly

Member Discount on all additional reserved hours of any room type up to 10% off

Message Relay via email from existing or potential clients visiting in person

Google Maps Listing to register this location as a valid office for your business

Client Services expanding your ability to serve West Virginia by assisting your clients to sign paperwork, notarize documents, scan originals and forward documents to you

Refreshments provided to your guests and clients during meetings and client services

Notary available by appointment for you and your clients at \$5 per notarization

Package Rates

\$500/mon leased month-to-month or \$450/mon leased yearly